

# PATTERSON LIBRARY

PO BOX 418  
PATTERSON, NY 12563

(845) 878-6121  
[www.pattersonlibrary.org](http://www.pattersonlibrary.org)

---

## Board of Trustees

Patricia Atkinson  
President

Donald Ferraro  
Vice President

Patricia Rock  
Treasurer

Adrienne Kavelle  
Secretary

Judy Ferraro  
Marna Howarth  
Jason Lieberman

Patti Haar  
Library Director

*Dear Patterson Resident,*

*Thank you for your interest in becoming a member of the Patterson Library Board of Trustees. New trustees will have the opportunity to be an integral part of the exciting changes and plans for the expansion and renovation of the library.*

*The Patterson Library is a vital part of our community serving over 60,000 visitors per year. We offer a diverse collection of over 30,000 items on our shelves including reference materials, fiction & non fiction books for adults & children, public computers, a children's room, an extensive DVD & music CD collection and many cost saving online subscription services. In addition we offer a wide array of adult and children's programs covering everything from Story Times, to presentations on cooking and computers to finance, local history, travel, recreation and so much more. These are just a few of the wonderful services the Patterson Library provides for our patrons and community and with your help, we can continue to grow and serve the residents of Patterson.*

*We truly hope you will take this opportunity to play a major role in the future of the library, and submit your application for consideration for a position on the Board of Trustees. If you have any questions please feel free to contact us.*

*Sincerely,*

*The Patterson Library Board of Trustees*

*Email: [trustees@pattersonlibrary.org](mailto:trustees@pattersonlibrary.org)*

*Phone: (845) 878-6121 ext. 15*

# PATTERSON LIBRARY

## TRUSTEE APPLICATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: (HOME) \_\_\_\_\_ (WORK) \_\_\_\_\_

EDUCATION: \_\_\_\_\_

SPECIALIZED TRAINING: \_\_\_\_\_

EMPLOYMENT HISTORY: \_\_\_\_\_

WHY ARE YOU INTERESTED IN SERVING ON THE LIBRARY BOARD OF TRUSTEES?

THE SPECIFIC TALENTS OR ABILITIES THAT YOU HAVE TO OFFER THE BOARD:

ON WHICH COMMITTEES WOULD YOU PREFER TO WORK?

AVAILABILITY: \_\_\_\_\_  
\_\_\_\_\_

REFERENCES: Please list three people, other than members of your family, who know you personally. Please give complete information.

| NAME | ADDRESS | PHONE NUMBER |
|------|---------|--------------|
|      |         |              |
|      |         |              |
|      |         |              |

DO YOU HAVE A VALID DRIVER'S LICENSE? \_\_\_\_\_

DO YOU HAVE YOUR OWN TRANSPORTATION? \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY? \_\_\_\_\_

I certify that the answers given on this application are true and complete to the best of my knowledge.

I hereby authorize the investigation by the Patterson Library and its agents of all statements contained in this application as may be necessary.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



# **PATTERSON LIBRARY - TRUSTEE INFORMATION**

The Patterson Library Board of Trustees consists of up to fifteen members who serve voluntarily, with no pay, for three-year terms. The current Board elects new trustees. The duties of the Board of Trustees include developing the mission of the library, hiring a Library Director, securing adequate funding for the library's service program, exercising fiduciary responsibility for the use of public and private funds, adopting policies regarding library governance and use, and maintaining a facility that meets the community's needs.

In the next few years, the Trustees will continue the implementation of the library's 2007-2011 Long Range Plan, which includes a focus on the expansion of the Patterson Library facility.

Committees of the Patterson Library Board of Trustees:

Building, Budget & Finance, Bylaws & Policy, Facilities, Nominating, Personnel, Public Relations

Current Ad-Hoc Committee: Building Committee

The library staff currently consists of: a full-time Director, Adult Services Coordinator, Youth Services Coordinator, and Administrative Assistant; part-time Adult Services and Youth Services Assistants; part-time Library Clerks and Library Pages. Volunteers also serve the library in various capacities.

## **LIBRARY TRUSTEE ROLES**

1. To select, hire and support a qualified Library Director
2. To secure adequate funding and facilities for the library's service program
3. To ensure stewardship and accountability in the use of that funding
4. To develop and establish policies and rules regarding the library
5. To develop and implement strategic plans that ensure the long-term relevance and quality of library services
6. To work closely with any architects, financial advisors, and other consultants to achieve library expansion
7. To promote the library in our local community and society in general

## **TRUSTEE DUTIES**

1. Trustees are responsible for attending regular monthly meetings currently held on the third Tuesday of the month at the library at 6:30 PM. Trustees are responsible for learning about the library, its policies, how it functions, and to promote the library to the community.
2. Trustees are responsible to be an active member of at least one other committee. Trustees are expected to work on the committees that best suit their talents, abilities, and training.
3. Committee chairpersons are responsible for holding periodic committee meetings as needed and reporting to the Board of Trustees at regular meetings.
4. Trustees are expected to participate in special projects, to assist with trustee and library events, and to attend regional meetings as necessary.

## **PATTERSON LIBRARY – FACT SHEET**

### **What are we?**

The Patterson Library is an independent, 501(C)3 non-profit organization that provides library services to the residents (taxpayers) of the Town of Patterson. As a member library of the Mid-Hudson Library System, we also issue borrowing cards and provide library services to any resident of Putnam, Dutchess, Ulster, Columbia and Greene Counties. The library is chartered by the State of New York and operates under the authority of the Education Department, Division of Library Development. We are obligated to meet the minimum library standards as defined by the state.

### **What is our mission?**

*The Patterson Library provides materials, reference services and programs to promote informed citizenship and lifelong learning. The library is committed to meeting the personal and professional needs of the community residents.*

### **Where are we located?**

The Patterson Library is located at 1167 Route 311 in Patterson, NY. The Town of Patterson Justice Court is also located in the library building. We currently lease the court space to the Town of Patterson and share use of the Meeting Room for court and library activities. The Meeting Room is also open to local organizations for use when available. The library opened in this facility in September 1996 and purchased the building from the town in August of 2007.

### **What is our history?**

The original Patterson Library was established in the late 1780's and thrived until 1837. In 1937, the library began anew and in 1945, a Library Committee was formed of representatives from local organizations. Dr. Julian Harvey Swann was appointed librarian and at his suggestion, the interest of Charles S. Irish crystallized in the gift of his South Street home as a library building. In March 1946, the Library Association was formed and chartered by the State of New York in 1947. For nearly 50 years, the Patterson Library provided service to a growing community from this location, expanding within the structure many times. By 1994, the 1400 square feet of space had been maximized and plans were made to relocate the library to its present 2,500 sq. ft. facility.

### **How are we governed?**

The Patterson Library Board of Trustees is composed of up to fifteen self-appointed members. The Board provides policy and direction to the Library Director. The Director manages the library and the staff.

### **How are we funded?**

In 2001, the Board exercised NYS Education Law Section 259, Chapter 414 to initiate the first public library budget vote in Patterson, held at the general election in November. This proposition was passed by the voters and established a minimum, secured funding level for the first time in the library's fifty-year existence. In November 2004, voters approved an increase in annual town library funding. In 2007, a proposed increase to library funding was narrowly defeated.

Putnam County libraries lobby annually for funding from the county. New York State provides a small amount of direct Local Library Aid, and also provides funding for important library services that are delivered by the Mid-Hudson Library System. The Brewster School District also provides a small annual amount of funding to the Patterson Library.

Tax deductible donations are welcomed from individuals and businesses, and the library has been the recipient of occasional major gifts and bequests. We also participate in a number of grants as they become available, which provide funds for special projects.

*January 2008*